

Your privacy is very important to Denton County Master Gardener Association (DCMGA), and our website has been developed with that in mind. We recognize your right to know what information is being collected about you, how that information will be used, and our obligations to protect what we collect.

Denton County Master Gardener Association (DCMGA) operates this website. This privacy policy explains how information is collected and disclosed by DCMGA with respect to your use of the dcmga.com website ("Site"). We reserve the right to change this policy at any time. We encourage visitors to our website to review this policy periodically to understand how any information provided will be used.

### Information Collection and Use

#### Personal Information

- We collect personal information when you voluntarily provide us with information for responding to inquiries, including mail, telephone, or electronic contact.
- Personal and demographic information may also be collected if you leave comments on the Site or in connection with your participation in surveys, social media, making payments such as fundraiser purchases (e.g., plants, event tickets), member dues, class fees, cash donations and other activities on the Site.
- Access to members' personal information is given only to those members who require it to provide volunteer services as requested by the community.
- The term "personal information" means information that specifically identifies an individual (such as a name, address, telephone number, or e-mail address) and information about that individual or his or her activities directly linked to personal information.
- Information is kept as long as the service for which it was submitted is active.
- Information may be retained afterward as a record of the service.

#### Non-Personal Information

When you use the Site, some information is automatically recorded, such as your

- Internet Protocol (IP) address, operating system, browser type, referring website address, and activity on the Site.
- Access the Site from a mobile device; we may also collect information about the type of mobile device you use, the type of mobile Internet browsers you use, and information about the location of your device.
- We use your IP address to calculate Site usage levels, help diagnose problems with our servers, and administer the Site. Collecting IP addresses is standard practice on the Internet.
- Cookies and similar technologies may also be collected on our Site. A cookie is a piece of data stored on your computer that ties your computer to a web server for recordkeeping purposes. Most browsers allow you to control the use of cookies on your computer. If you choose to limit the use of cookies on your computer, we may not be able to provide you the services you request on our Site. Cookies, when used, are not persisted.



## Denton County Master Gardener Association Privacy Policy

Because non-personal information does not personally identify you, we may use such information for any purpose.

### Information We Do Not Collect and Use

- Credit or debit card or bank account information collected from you when making payments such as fundraiser purchases (e.g., plants, event tickets), member dues, class fees, or cash donations are not collected or stored on our Site. DCMGA uses a third-party payment platform to enable payments, such as PayPal.
- We do not share your personal information with third parties.

### How We Protect Your Information

Access to privacy-sensitive information is subject to rigorous procedural and technological controls, consistent with legal requirements and the demands of customer service. These measures include internal and external reviews of our data collection, storage, processing practices, and security measures, including physical security measures to guard against unauthorized access to systems where we store personal data.

### Inquiries

Please direct any questions or concerns regarding this privacy policy or DCMGA's treatment of personal information by emailing **webmaster@dcmga.com** or you may write to us at Denton County Master Gardener Association, Attention: Webmaster, 401 W. Hickory Street, Suite 112, Denton, TX 76201. We will investigate and respond to your inquiry. Your inquiry will be treated confidentially and not be shared with external parties except service providers and the board that governs and oversees DCMGA.

Texas A&M AgriLife Extension provides equal opportunities in its programs and employment to all persons, regardless of race, color, sex, religion, national origin, disability, age, genetic information, veteran status, sexual orientation, or gender identity. The Texas A&M University System, U.S. Department of Agriculture and the County Commissioners Courts of Texas Cooperating